

TOWN OF RED CEDAR BUILDING PERMIT PROCESS and LAND USE ADMINISTRATION FEE SUBMITTAL

Town of Red Cedar Town Hall/Mail Slot in Door – E6591 627th Avenue, Menomonie, WI 54751

Correspondence/Mail – E6990 720th Avenue, Menomonie, WI 54751

Chairman – (715) 556-2244 • Clerk – (715) 556-5034

Email – clerk@redcedar.gov • Website – redcedar.gov

It is the responsibility of the applicant to be sure this form and appropriate Land Use Administration fees are submitted to the Town Clerk either directly or via the Building Inspector.

No person shall build, add onto or alter any building within the scope of the TOWN OF RED CEDAR BUILDING PERMIT ORDINANCE (2022-2) without first obtaining appropriate permits from the permitting agency.

Exempt from permit requirements:

- Restoration or repair of an installation to its previous code-compliant condition as determined by the building inspector
- Re-siding, re-roofing, finishing of interior surfaces and installation of cabinetry

Applicant Name: _____

Address: _____ Phone: _____

Address of Building/Remodeling/Addition site: _____

Brief description of project: _____

Permit/Fees checklist:

- Zoning Permit from Dunn County Zoning may be required. Permit Number: _____
Contact: Dunn County Planning & Zoning Division – (715) 231-6520
- Driveway Permit from the Town of Red Cedar, if needed. Permit requested: ☐ Yes ☐ No
(A driveway access permit is required prior to issuance of building permit per Town Road and Driveway Ordinance No.: 2015-2)
- Building Permit and inspection fees shall be determined and collected by the Town Building Inspector.
Contact: Steinmeyer Inspections • Phone: (715) 556-0066 • Email: steinmeyerinspectionsLLC@gmail.com

If a building permit is required, give this form and the Land Use Administrative Fee to the Building Inspector. If no building permit is required, submit this form and the Land Use Administrative Fee directly to the Town of Red Cedar Clerk.

Construction or Addition	Land Use Admin. Fee
New one- or two-family dwelling	\$ 50.00
Remodels and additions requiring permits by the Building Inspector	\$ 25.00
Other construction: detached garages, pole buildings, silos, sheds, barns, Ag buildings, towers, outbuildings, decks/porches/sunrooms, greenhouses, garden sheds, in ground swimming pools, additions to existing structures, portable shipping containers, etc.)	\$ 25.00
Commercial buildings – a full set of State approved plans are required	\$100.00

NOTE: It is the responsibility of the applicant to obtain other permits that may be required from federal, state, and/or county agencies.

DO NOT WRITE BELOW THIS LINE

Land Use Administrative Fee Received: \$ _____ Date Received: _____

Check No.: _____ Receipt No.: _____